



August 24, 2011

TO: Licensed General Contractors

**Re: District 11 Preservation of Affordable Housing and Expansion of Home Ownership
(Gran Via Apartments), Project No. Z000107 GOB ESP**

Dear Sir or Madam:

The above-referenced contract is being considered for a CSBE Level 3 Set-Aside. If you are interested in participating as a CSBE to perform work in connection with this project, please complete and return the attached Verification of Availability to Bid and provide details of similar projects your company has completed as outlined in the attached project description **by Monday, August 29, 2011 at 12:00 pm. Failure to complete Pages 2 and 3 will result in this Verification of Availability to Bid Letter not being considered.**

Please review the attached project description and requirements.

The Verification of Availability may be sent **via facsimile transmission to (305) 375-3160 or via email to kellyd@miamidade.gov**. If you have any questions, please contact me at (305) 375-3136.

Sincerely,

A handwritten signature in cursive script that reads "Kelly Duncombe".

Kelly Duncombe
Contract Development Specialist
Department of Business Development
Miami-Dade County

Please access the new Project Review Process at <http://www.miamidade.gov/sba/reports-pra-csbe.asp>

VERIFICATION OF AVAILABILITY TO BID

DEPARTMENT OF BUSINESS DEVELOPMENT
COMMUNITY SMALL BUSINESS ENTERPRISE PROGRAM
111 N.W. 1ST STREET, 19th FLOOR
MIAMI, FLORIDA 33128
PHONE: 375-3111 FAX: 375-3160

PROGRAM COORDINATOR: **Kelly Duncombe**

I am herewith submitting this letter of verification of availability and capability to bid, provided the proposed scope of work attached. (**NOTE:** Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

CONTRACT TITLE: District 11 Preservation of Affordable Housing and Expansion of Home Ownership (Gran Via Apartments)

PROJECT NUMBER: Z000107 GOB ESP

ESTIMATED COST: \$7,748,918.00

(Scope of work and minimum requirements for this project is attached.)

NAME OF COMMUNITY SMALL BUSINESS ENTERPRISE (CSBE)

ADDRESS

CITY

ZIP CODE

Certification Expires: _____
DATE

Telephone: _____ *****Bonding Capacity:** _____

PRINT NAME AND TITLE

SIGNATURE OF COMPANY REPRESENTATIVE

DATE

Currently Awarded Projects	Project Completion Date	Anticipated Awards

VERIFICATION OF AVAILABILITY TO BID

SCOPE OF WORK:

This new project consists of a multi-story affordable residential and retail building. The residential component consists of 104 units and the retail portion consists of 3,700 sq. ft. of retail space. The residential portion includes: 12 one-bedroom units of 717 sq. ft.; 12 studio units of 395 sq. ft.; and 80 one-bedroom units of 650 sq. ft. The common areas include a multi-purpose room with kitchenette and ADA compliant restrooms of approximately 1,450 sq. ft., a building manager's office, a bicycle storage room, various waiting/pick-up areas, and covered parking for all residents with control gate access. All floors are equipped laundry rooms and storage areas. Utility areas include a generator room, fire pump room, telecommunications room, and trash and recycling room, as well as a chute system. The building is equipped with two (2) passenger elevators and one (1) service elevator. Gran Via Apartments is an affordable housing project which is expected to achieve a minimum of "Silver" rating under the Leadership in Energy and Environmental Design (LEED) certification.

THE MINIMUM QUALIFICATIONS ARE AS FOLLOWS:

GSA requires that the selected General Contractor must 1) demonstrate having built one (1) affordable housing facility of similar size and complexity with a project cost of \$7,000,000 within the past ten (10) years; and 2) must be a LEED®AP or have a LEED®AP Consultant on staff during the entire construction phase, who can demonstrate having participated in the construction of at least one (1) completed, Silver LEED-certified facility, or one (1) facility under construction, which is registered with the United States Green Building Council (USGBC) to pursue Silver LEED Certification.

List of Affordable Housing Facilities of Similar Size and Complexity that were Completed by Company within last 10 years	Project Completion Date	Estimated Cost	Silver LEED Certified?

Are you a LEED®AP? Yes _____ No _____

Are you able to have a LEED®AP Consultant on staff during the entire construction phase who can demonstrate having participated in the construction of at least one (1) completed, Silver LEED-certified facility, or one (1) facility under construction, which is registered with the United States Green Building Council (USGBC) to pursue Silver LEED Certification? Yes _____ No _____

NAME OF COMMUNITY SMALL BUSINESS ENTERPRISE (CSBE)

PRINT NAME AND TITLE

SIGNATURE OF COMPANY REPRESENTATIVE

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability
01. General Requirements	\$ 464,935.00	6%	
02. Site Construction	\$ 1,704,762.00	22%	
03. Concrete	\$ 1,239,827.00	16%	
04. Masonry and Stone	\$ 387,446.00	5%	
05. Metal	\$ 154,978.00	2%	
06. Wood and Plastic	\$ 77,489.00	1%	
07. Thermal and Moisture Protection	\$ 309,957.00	4%	
08. Doors and Windows	\$ 309,957.00	4%	
09. Finishes	\$ 1,317,316.00	17%	
10. Specialties	\$ 77,489.00	1%	
11. Equipment	\$ 77,489.00	1%	
12. Furnishings	\$ 77,489.00	1%	
13. Special Construction	N/A	N/A	
14. Conveying Systems	\$ 154,978.00	2%	
15. Mechanical	\$ 774,892.00	10%	
16. Electrical	\$ 619,913.00	8%	
TOTAL CONSTRUCTION COST	\$7,748,918.00	100%	